

# DEPARTMENT OF TRANSPORTATION

The list of guidance documents submitted by the Virginia Department of Transportation (VDOT) is subdivided by the work unit (division or district) that issued or has custody of the document.

## **Asset Management Division - Administration**

Copies of the following documents may be viewed during regular workdays from 8:30 a.m. until 4 p.m. in the VDOT's Asset Management Division, located in the Brookfield Corporate Complex, 6600 West Broad Street, Richmond, Virginia. Mailing address: VDOT, Asset Management Division, 1401 East Broad Street, Richmond, VA, 23219. One copy of any document or a combination of documents, up to five pages, may be obtained free of charge by contacting Bob Kardian at the same address, telephone (804) 662-7640 or FAX (804) 662-9405. Additional copies and/or pages may be received at a cost of \$0.15 per page, checks are to be made payable to the "Treasurer of Virginia."

Questions regarding interpretation or implementation of these documents may be mailed to Mr. Quintin D. Elliott, Asset Management Director, VDOT, 1401 East Broad Street, Richmond, VA, 23219, telephone (804) 662-9102, FAX (804) 662-9405, or e-mailed at [quintin.elliott@vdot.virginia.gov](mailto:quintin.elliott@vdot.virginia.gov).

### **Guidance Documents:**

Abandoned Vehicles, Asset Management Best Practices Manual, Section 6.6.5, § 46.2-1210

Additions, Abandonments and Discontinuances (Guide to...), Title 33.1, Articles 10-14, § 33.1-229 et seq., available at the following web site:

<http://www.virginiadot.org/business/local-assistance-programs.asp#Secondary%20Roads> Note: This Guide is being revised and will incorporate the Roadway Relocation Guide in its entirety, a portion of which is already duplicated in the "Additions Guide." The new consolidated document will be entitled "Guide to Additions, Abandonments, and Discontinuances of State Maintained Highways." It should be released in mid-2007.

Asset Management, Asset Management Directives 3.0 (draft) and 17.0, Asset Management Best Practices Manual, Section 3.1 and Chapter 17, §§ 33.1-23.02 and 33.1-23.1

Contracts, Asset Management Directive 4.0 (draft), Asset Management Best Practices Manual, Chapter 4, §§ 2.2-4301, 2.2-4303, 33.1-12 (2) and 33.1-190

Dead Animal Removal, Asset Management Best Practices Manual, Section 11.5.2, § 18.2-323

Debris on Highway or Roadside, Asset Management Best Practices Manual, Section 11.5.3, §§ 10.1-1424, 18.2-324, and 33.1-346

Driveways of Volunteer Fire Departments and Rescue Squads, Asset Management Directive 14.0 (draft), Asset Management Best Practices Manual, Section 14.2.9, § 33.1-200.1

Dump Creating Fire Hazard to Public Bridges, Asset Management Best Practices Manual, Sections 11.5.5.2 and 16.9.14, § 33.1-347

Entrances, Asset Management Directive 6.0, Asset Management Best Practices Manual, Chapter 6 (specifically, Sections 6.3 and 6.5), §§ 33.1-197 through 33.1-199

Ferries, Bridges, and Turnpikes, Asset Management Directives 15.0 and 16.0 (drafts), Asset Management Best Practices Manual, Chapter 15, §§ 33.1-252 and 33.1-268

Fishing From Bridges, Asset Management Best Practices Manual, Section 16.9.1, § 33.1-207, 24 VAC 30-20-90

Garden Week, Asset Management Directive 11.0 (draft), Asset Management Best Practices Manual, Section 11.6, § 33.1-12

Historical Markers, Asset Management Directive 11.0 (draft), Asset Management Best Practices Manual, Section 11.7, § 10.1-2202 et seq., 24 VAC 30-151-270(1), document numbers 0.0 thru 3.0, Inside VDOT Portal at:  
<http://insidevdot/C5/Roadside/default.aspx?RootFolder=%2fC5%2fRoadside%2fDocument%20Library%2fHistorical%20Markers&View=%7b0546DD5D%2d639C%2d48E2%2dBFE7%2d0CC3EAAFB736%7d>

Illegal Signs on Right-of-Way, Asset Management Best Practices Manual, Section 11.8.2, § 33.1-373, 24 VAC 30-20-160

Inmate Labor, Asset Management Directive 9.0 (draft), Asset Management Best Practices Manual, Chapter 9, §§ 53.1-56, 53.1-57, and 53.1-58

Junkyards, Asset Management Directive 11.0 (draft), Asset Management Best Practices Manual, Section 11.8, § 33.1-348, number 1.0, Inside VDOT Portal at:  
<http://insidevdot/C5/Roadside/default.aspx?RootFolder=%2fC5%2fRoadside%2fDocument%20Library%2fJunkyards&View=%7b0546DD5D%2d639C%2d48E2%2dBFE7%2d0CC3EAAFB736%7d>

Land Development Manual, Volumes I and II, which supports the Minimum Standards of Entrances to State Highways (§ 33.1-198 and 24 VAC 30-71) and the Subdivision Street Requirements (§§ 33.1-69 and 33.1-229 and 24 VAC 30-91).

Landfills, Asset Management Directive 11.0 (draft), Asset Management Best Practices Manual, Section 11.5.5.2, § 33.1-347

Land Use Permit Manual, Asset Management Directive 6.0 (draft), Asset Management Best Practices Manual, Chapters 5 and 6, §§ 33.1-198 and 33.1-199, 24 VAC 30-20-20 and 24 VAC 30-150-10 et seq.

Litter and Debris, Asset Management Best Practices Manual, Sections 11.5.2 and 11.5.3, §§ 10.1-1424, 18.2-323, 18.2-324, and 33.1-346

Newspaper Boxes, Asset Management Best Practices Manual, Section 6.6.3, § 33.1-206, 24 VAC 30-20-110

Outdoor Advertising, Asset Management Directive 11.0 (draft), Asset Management Best Practices Manual, Section 11.8, §§ 33.1-351 - 33.1-381, 24 VAC 30-120-10 et seq., and document Numbers 0.0 thru 42.0, Inside VDOT Portal at:  
<http://insidevdot/C5/Roadside/default.aspx?RootFolder=%2fC5%2fRoadside%2fDocument%20Library%2fOutdoor%20Advertising&View=%7b0546DD5D%2d639C%2d48E2%2dBFE7%2d0CC3EAAFB736%7d>

Pesticide Use, Asset Management Best Practices Manual, Section 11.4, Virginia Pesticide Control Act, Title 3.1, Chapter 14.1, Articles 1 and 2 of the Code of Virginia

Political Signs on Right-of-Way, Asset Management Best Practices Manual, Sections 11.8.2.1 and 11.8.2.3, § 33.1-373, 24 VAC 30-20-160

Primary System Overhead Crossing and Underpass, Asset Management Best Practices Manual, Section 10.3, § 56.368-1

Posted Roads and Bridges, Asset Management Directive 16.0 (draft), Asset Management Best Practices Manual, Sections 12.3.7, 12.8 and 16.9.3, § 46.2-1104

Railroad Grade Crossings, Asset Management Directive 10.0 (draft), Asset Management Best Practices Manual, Sections 10.2 and 10.5, §§ 56-405 and 56-406.2

Railroads, Asset Management Directive 10.0 (draft), Asset Management Best Practices Manual, Chapter 10, §§ 56-405, 56-406.1, 56-406.2, and 56.368-1

Real Estate Signs on Right-of-Way, Asset Management Best Practices Manual, Sections 11.8.2.2 and 11.8.2.3, § 33.1-373

Rest Areas and Waysides, Asset Management Directive 15.0 (draft), Asset Management Best Practices Manual, Sections 15.5 and 15.6, §§ 33.1-12(3) and 33.1-218, 24 VAC 30-50-10

Restricted Structures, Asset Management Directive 16.0 (draft), Asset Management Best Practices Manual, Sections 16.9.2 and 16.9.3, §§ 46.2-1104, 46.2-1124 through 46.2-1127

Roads in State Institutions, Asset Management Best Practices Manual, Section 15.11, § 33.1-33

Roadway Lighting, Asset Management Directive 18.0 (draft), Asset Management Best Practices Manual, Section 18.10, §§ 15.2-2020 and 46.2-100

Roadway Relocation Guide, Title 33.1, Articles 10-14, 33.1-229 et seq. Note: This Guide is being revised and will incorporate the "Guide to Additions, Abandonments and Discontinuances" document. The new consolidated document will be entitled "Guide to Additions, Abandonments, and Discontinuances of State Maintained Highways." It should be released in mid-2007.

Sale of Materials, Rental of Equipment, and Use of Equipment by Local Governments and School Boards, Asset Management Best Practices Manual, Sections 1.15 and 7.3.8, "Disposal of Materials" Directive 1.02 (2 pages), §§ 5.1-49, 5.1-50 and 33.1-195

School Zone Signs, Asset Management Best Practices Manual, Section 18.1.4, § 46.2-873

Sledding Play Areas Designated by Local Governments, Asset Management Directive 14.0, Asset Management Best Practices Manual, Section 14.2.12, § 46.2-1302

Snow Emergency Routes, Asset Management Directive 14.0 (draft), Asset Management Best Practices Manual, Section 14.2.10, § 46.2-1302

Speed Limits, Asset Management Directive 18.0 (draft), Asset Management Best Practices Manual, Section 18.1.5, § 46.2-878

Steel Plates, Asset Management Best Practices Manual, Section 18.11, § 33.1-223.2:14

Street Name Signs, Asset Management Directive 18.0 (draft), Asset Management Best Practices Manual, Section 18.1.2, § 33.1-69.01

Trash Containers, Asset Management Best Practices Manual, Section 11.5.5.3, 24 VAC 30-151-270 P

Unauthorized Signs/Advertising, Asset Management Directives 11.0 and 18.0 (drafts), Asset Management Best Practices Manual, Section 11.8.2, § 33.1-373

## **Scheduling and Contract Division**

Copies of the following documents may be viewed during regular work days from 8:15 until 4:30 p.m. in the office of the Virginia Department of Transportation's Scheduling and Contract Division, 1401 E. Broad St., 12th Floor, Richmond, VA 23219. Copies may be obtained either free of charge, or at the specified cost by contacting the Scheduling and Contract Division Administrator's Office at the same address, telephone (804) 225-3292 or FAX (804) 786-7778.

Questions regarding interpretation or implementation of these documents may be directed to the Scheduling and Contract Division Administrator at the same address, telephone, and FAX numbers given above.

The documents below are issued pursuant to § 33.1-13 of the Code of Virginia. The Post Construction Manual and the Instructional Memoranda are available at the following Internet address:

<http://www.virginiadot.org/business/manuals-default.asp>

### **Guidance Documents:**

VDOT Construction and Maintenance Claims and Notice of Intent to File Claim (NOI) Manual, revised May 2006, no charge

VDOT Emergency Contract Manual, issued August 2003, no charge

VDOT Post Construction Manual (Imperial and Metric), revised 1997, no charge

VDOT 2005 Construction Manual, revised August 2004, \$11

VDOT Construction Phase Inspection Manual, revised December 2001, no charge

VDOT Special Advertisement and Award Process Manual, revised April 2001, no charge

VDOT Value Engineering Program Administration Manual, revised November 2005, § 33.1-190, no charge

VDOT Construction Directive Memoranda, issued 1994 - 2006 no charge from Internet

These documents are generally two pages or less in length, and pertain to construction activities such as documentation requirements, design guidelines, specification interpretation, and contractual issues. Memoranda are revised, rescinded, or issued throughout the year, generally every two or three months. For copies, go to <http://www.virginiadot.org/business/const/default.asp> Under "ALL THINGS ADVERTISEMENT" click on Construction Directive Memoranda.

### **Financial Planning Division**

Copies of the following documents may be viewed during regular workdays from 8 a.m. until 4:30 p.m. in the office of the Virginia Department of Transportation's Financial Planning Division, located on the 4th Floor of the Highway Building, 1221 E. Broad St., Richmond, VA 23219. Copies may be obtained free of charge at the same address or via telephone at (804) 786-6065 or FAX (804) 786-2564.

Questions regarding interpretation or implementation of the documents may be directed to John W. Lawson, Director of Financial Planning, 1401 E. Broad St., Richmond VA 23219, telephone (804) 786-2454, FAX (804) 786-2564 or e-mail [john.lawson@vdot.virginia.gov](mailto:john.lawson@vdot.virginia.gov).

### **Guidance Document:**

The Commonwealth Transportation Fund and the Virginia Department of Transportation Annual Budget, (updated annually at the end of the fiscal year as required by the Code of Virginia, 33.1-12(9)). This item may also be viewed at the VDOT website at the following address:

VDOT Info & Service: VDOT Budget and Supplement  
<http://www.virginiadot.org/projects/reports-budget.asp>.

### **Innovative Project Delivery Division**

Copies of the following documents may be viewed during regular workdays from 8 a.m. until 4:30 p.m. in the office of the Virginia Department of Transportation's Innovative Project Delivery Division, located at 1221 E. Broad St., 4th Floor, Richmond, VA 23219. Copies may be obtained free of charge at the same address or via telephone (804) 786-1103 or FAX 786-7221. These documents are also accessible via the Internet from the following addresses:

**PUBLIC-PRIVATE TRANSPORTATION ACT:** Commonwealth of Virginia Public-Private Transportation Act of 1995 Guidelines, revised October 31, 2005, § 56-556:  
<http://www.virginiadot.org/business/ppta-Guidelines.asp>

Questions regarding interpretation or implementation of the Public-Private Transportation Act Guidelines may be directed to Thomas W. Pelnik, III, P.E., Director, Innovative Project Delivery Division, 1401 E. Broad St., Richmond VA 23219, telephone (804) 786-1103, FAX 786-7221 or e-mail [thomas.pelnik@vdot.virginia.gov](mailto:thomas.pelnik@vdot.virginia.gov).

**DESIGN-BUILD:** Design-Build Procurement Manual, Draft Revision June 30, 2006, § 33.1-12(2) (b):  
[http://www.virginiadot.org/business/resources/Final%20DB%20manual\\_November12%2020041.pdf](http://www.virginiadot.org/business/resources/Final%20DB%20manual_November12%2020041.pdf)



Questions regarding interpretation or implementation of the Design-Build Procurement Manual may be directed to Thomas W. Pelnik, III, P.E., Director, Innovative Project Delivery Division, 1401 E. Broad St., Richmond VA 23219, telephone (804) 786-1103, FAX 786-7221 or e-mail [thomas.pelnik@vdot.virginia.gov](mailto:thomas.pelnik@vdot.virginia.gov).

## **Local Assistance Division**

Documents and programs referenced in this entry are accessible from the Virginia Department of Transportation website at:

**<http://www.virginiadot.org/business/local-assistance.asp>**

Copies of the following document may be viewed during regular workdays from 8 a.m. until 4 p.m. in the office of the Virginia Department of Transportation's Local Assistance Division, located in the VDOT Annex Building, 4th Floor, 1401 E. Broad St., Richmond, VA 23219. Copies may be obtained either free of charge or at a specified charge for excessive copies by contacting W.R. Dandridge, Program Manager, at the same address, telephone (804) 786-2745 (or Hugh W. Adams, Program Supervisor, telephone (804) 786-2744), or FAX (804) 786-2603.

### **Guidance Document:**

The Guide for the Industrial Access Program, revised April 2002 (the Guide is being revised to reflect updates due to the Commonwealth Transportation Board's revision to its policy in 2006; the new document is tentatively scheduled for release in January of 2007), § 33.1-221, 24 VAC 30-271 (Economic Development Access Fund Policy)

Copies of the following document may be viewed during regular workdays from 8 a.m. until 4 p.m. in the office of the Virginia Department of Transportation's Local Assistance Division, located in the VDOT Annex Building, 4th Floor, 1401 E. Broad St., Richmond, VA 23219.

For more information on this program or to obtain a copy of the application packet, please contact our Transportation Enhancement Program Staff, at 1-800-444-7832. In the Richmond area, please call (804) 786-2264, FAX (804) 786-2603 or e-mail [h.chenault@vdot.virginia.gov](mailto:h.chenault@vdot.virginia.gov), [pamela.liston@vdot.virginia.gov](mailto:pamela.liston@vdot.virginia.gov), or [cynthia.clark@vdot.virginia.gov](mailto:cynthia.clark@vdot.virginia.gov).

### **Guidance Document:**

Enhancement Program Procedure Manual, March 2005, § 33.1-12 (9) and (11)

Copies of the following document may be viewed during regular workdays from 8 a.m. until 4 p.m. in the office of the Virginia Department of Transportation's Local Assistance Division, 4th Floor, VDOT Annex, 1401 E. Broad St., Richmond, VA 23219. Copies may

be obtained free of charge by contacting the Local Assistance Division at the same address, telephone (804) 786-0334 or FAX (804) 371-0847.

Questions regarding interpretation or implementation of this document may be directed to Jennifer B. Debruhl, Assistant Division Administrator, at the same address, telephone number, and FAX number given above.

### **Guidance Documents:**

Urban Construction & Maintenance Program Policies & Guidelines (replaces Urban Manual, revised in May 2001), effective January 2007, 24 VAC 30-325 (Urban Maintenance and Construction Policy – approved by the Commonwealth Transportation Board on December 14, 2006)

Revenue Sharing Guide, 2006, 24 VAC 30-280 (Revenue Sharing Program)

Guide for Locally Administered VDOT Projects, April 2006, 24 VAC 30-280 (Revenue Sharing Program), §§ 33.1-12, 33.1-75.1, 33.1-75.3, Code of Virginia

### **Location and Design Division**

Copies of the following document may be viewed during regular work days from 8 a.m. until 4 p.m. in the office of the Virginia Department of Transportation's Location and Design Division, 1401 E. Broad St., Richmond, VA 23219. Copies may be obtained at the same location and mailing address, telephone (804) 786-2393 or FAX (804) 786-5157.

### **Guidance Document:**

VDOT Public Involvement Policy and Procedure Manual, revised September 2004, § 33.1-18, no charge

Copies of the following document may be viewed during regular work days from 8 a.m. until 4 p.m. in the office of the Virginia Department of Transportation's Location and Design Division, Policies and Procedures Section located in Room 712 of the VDOT Annex Building, 1401 E. Broad St., Richmond, VA 23219. Copies may be obtained by contacting the Policies and Procedures Section Manager at the same location and mailing address, telephone (804) 786-8287 or FAX (804) 786-9311. Questions regarding interpretation or implementation of this document may be directed to the Policies and Procedures Section Manager.

Instructional and Informational Memorandum IIM-LD-55, Curb Ramps and Sidewalks. The current version is available at:

<http://www.extranet.vdot.state.va.us/locdes/electronic%20pubs/iim/IIM55.pdf>.



## **Traffic Engineering Division**

Copies of the Traffic Engineering Memoranda (1967- present), issued pursuant to authority set forth in § 33.1-12 (3) and (5), and that deal with traffic control devices, along with related safety issues, may be viewed during regular work days from 8 a.m. until 4:30 p.m. in Room 201, 2nd floor of the Virginia Department of Transportation's Traffic Engineering Division, located in the VDOT Annex Building, 1401 E. Broad St., Richmond, VA 23219. Electronic copies will be furnished upon request by contacting Messrs. Mansour Mahbanoozadeh at the same address, telephone (804) 786-7983 or Mark Hodges at the same address, telephone (804) 786-2868.

### **Guidance Document:**

Traffic Engineering Division Memoranda, issued 1967-present, § 33.1-12 (3) and (5), 24 VAC 30-520 (Classifying & Marking State Highways)

Questions regarding interpretation or implementation of this document may be directed to the State Traffic Engineer, Room 207, 2nd Floor, Virginia Department of Transportation, 1401 E. Broad St., Richmond, VA 23219, telephone (804) 786-2965.

## **Programming Division**

Copies of the following document may be viewed during regular work days from 8 a.m. until 4:30 p.m. in the office of the Virginia Department of Transportation's Programming Division, Room 404, 1401 E. Broad St., Richmond, VA 23219, as well as each of the nine construction district offices across the state. The Virginia Transportation Six-Year Program (SYP) may also be viewed on the Internet at <http://www.virginiadot.org/projects/syp-default.asp>

Questions regarding interpretation or implementation of this document may be directed to the Programming Division Administrator at (804) 786-2741 or FAX (804) 371-8719.

### **Guidance Document:**

Virginia Six-Year Improvement Program, implemented July 1, 2006, § 33.1-12 (9)

## **Office of Public Affairs**

Copies of the following documents may be viewed during regular work days from 8:30 a.m. until 5 p.m. in the office of the Virginia Department of Transportation's Office of Public Affairs, located in Room 302 of the VDOT Annex Building, 1401 E. Broad St., Richmond, VA 23219. Copies may be obtained free of charge by contacting the Assistant Public Affairs Director at the same address, telephone (804) 786-2717, FAX (804) 786-6250 or e-mail [donna.mayes@VDOT.virginia.gov](mailto:donna.mayes@VDOT.virginia.gov).

Questions regarding interpretation or implementation of this document may be directed to the Assistant Public Affairs Director.

### **Guidance Documents:**

Virginia Official State Transportation Map Policy and Procedures, revised August 2005, § 33.1-36, no charge

Statement on the Use of VDOT County Map Series Digital Files, revised December 2006, § 33.1-84, no charge

### **Operations and Security Division - Transportation Emergency Operations Center**

Copies of the following documents may be viewed at the Emergency Operations Center (EOC) within VDOT's Operations and Security Division, located at 1221 E. Broad Street, 4th Floor, South Wing, Richmond, VA 23219. The EOC is staffed on a 24-hour basis, so arrangements may be made to view the documents as needed. Any document or a combination of documents may be obtained free of charge by contacting the Emergency Operations Center at the same address, telephone (804) 786-2848, FAX (804) 225-4979, or e-mail [perry.cogburn.@vdot.virginia.gov](mailto:perry.cogburn.@vdot.virginia.gov).

Questions regarding interpretation or implementation of these documents may be directed to Perry Cogburn at the same addresses, telephone, and FAX number shown above.

The following documents are related to Title 44 (Military and Emergency Laws) of the Code of Virginia: Chapters 3.2 (Emergency Services and Disaster Law), 3.3 (Transportation of Hazardous Radioactive Materials), 3.4 (Funding for State and Local Government Radiological Emergency Preparedness), and 3.5 (Virginia Hazardous Materials Emergency Response Program).

### **Guidance Documents:**

Volume 7 (Transportation) of the Commonwealth of Virginia Emergency Operations Plan, September 2004, (an eight-volume set of plans promulgated under Executive Order and published under the auspices of the Virginia Department of Emergency Management)

### **Policy Division**

Copies of the following document may be viewed during regular work days from 8 a.m. until 5 p.m. in the office of the Policy Division. Copies may be obtained free of charge by contacting the Policy Division Administrator, 1401 E. Broad St., Richmond, VA, telephone (804) 786-1830 or FAX (804) 225-4700.

Questions regarding interpretation or implementation of this document may be directed to the Policy Division Administrator at the address, telephone number or FAX number provided above.

**Guidance Document:**

Intellectual Property Handbook, Fourth Edition, issued August 2005, § 2.2-2822, no charge

**Right of Way and Utilities Division ☑ 11/8/06**

Copies of the following document may be viewed during regular work days from 8 a.m. until 4 p.m. in the office of the Virginia Department of Transportation's Right of Way and Utilities Division, located in the VDOT Annex Building, 5th Floor, 1401 E. Broad St., Richmond, VA 23219. Copies may be obtained either free of charge or at a specified charge for excessive copies by contacting the State Utilities Engineer, at the same address, telephone (804) 786-2931 or FAX (804) 786-1706.

**Guidance Document:**

Questions regarding interpretation or implementation of this document may be directed to the State Utilities Engineer.

Utility Relocation Policies and Procedures Manual, Volume II, revised November 2004, 24 VAC 30-210 (Policy on Placing Utilities Underground)

Copies of the following document may be viewed during regular work days from 8 a.m. until 4 p.m. in the office of the Virginia Department of Transportation's Right of Way and Utilities Division, located in the VDOT Annex Building, 5th Floor, 1401 E. Broad St., Richmond, VA 23219. Copies may be obtained either free of charge or at a specified charge for excessive copies by contacting B. D. Fulwider, Relocation Program Manager, at the same address, telephone (804) 786-4366 or FAX (804) 786-1706.

Guidance Document for Determination of Certain Financial Benefits For Displacees, effective November 21, 2001, Rev. February 3, 2005, 24 VAC 30-41 (Rules and Regulations Governing Relocation Assistance)

**Structure and Bridge Division**

Copies of the following document may be viewed during regular work days from 8:15 a.m. until 5 p.m. in the office of the Virginia Department of Transportation's Structure and Bridge Division, located in the VDOT Annex Building, 10th Floor, 1401 E. Broad St., Richmond, VA 23219. Copies may be obtained free of charge by contacting Ann Lafrancis at the same address, telephone (804) 786-2636 or FAX (804) 786-2988.

Questions regarding interpretation or implementation of this document may be directed to Anwar Ahmad at Structure and Bridge Division, VDOT Annex Building, 9th Floor, 1401 E. Broad St., Richmond, VA 23219, telephone (804) 786-2853 or FAX (804) 786-7787.

**Guidance Document:**

Structure and Bridge Division Instructional and Informational Memorandum 05-27.5, Bridge Safety Inspections, issued July 2005, § 33.1-12

**Districts:**

**Staunton District**

Copies of the following documents may be viewed during regular work days from 8 a.m. until 4:30 p.m. in the office of the Virginia Department of Transportation, Staunton District Office, Rt. 11 Bypass/Commerce Rd., Staunton, VA 24401. Copies may be obtained free of charge by contacting Guy Tudor, Transportation Engineer, at the same address, telephone (540) 332-9120 or FAX (540) 332-9267.

Questions regarding interpretation or implementation of this document may be directed to Guy Tudor at the same address, telephone, and FAX numbers given above.

**Guidance Documents:**

VDOT General Notes for Subdivisions, revised May 2004, 24 VAC 30-91 (Subdivision Street Requirements)

Subdivision Checklist for Subdivisions in the Staunton District, revised May 2000, 24 VAC 30-91 (Subdivision Street Requirements)